

**CITY OF MENASHA
COMMON COUNCIL
Third Floor Council Chambers
140 Main Street, Menasha
Monday, October 17, 2016
Meeting 6:00 PM
AGENDA**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL/EXCUSED ABSENCES

D. PUBLIC HEARING

1. Special Use Permit by St. Patrick's Congregation for a parking lot expansion at 320 Nicolet Boulevard, Menasha

E. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY
(five (5) minute time limit for each person)

F. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. [Neenah-Menasha Fire Rescue—Strategic Plan Presentation](#)
2. Clerk Galeazzi - the following minutes and communications have been received and placed on file:

Minutes to receive:

- a. [Administration Committee, 10/3/2016](#)
- b. [Board of Health, 9/14/2016](#)
- c. [Board of Public Works, 10/3/2016](#)
- d. [Committee on Aging, 9/15/2016](#)
- e. [Library Board, 9/28/2016](#)
- f. [Neenah-Menasha Sewerage Commission, 8/23/2016](#)
- g. [Park and Recreation Board, 10/11/2016](#)
- h. [Personnel Committee, 10/3/2016](#)
- i. [Plan Commission, 10/4/2016](#)
- j. [Water and Light Commission, 9/28/2016](#)

Communications:

- k. [Light Equipment Operator Position Memorandum](#)
- l. [Veterans' Day Program Invitation](#)
- m. [County LP 30% Plans](#)
- n. [Status of 867 Valley Road Project](#)
- o. [NMFR Promotions Memorandum](#)
- p. [Racine Street Entrance Monument and Landscaping](#)
- q. [Final Estimate of January 1, 2016 Population](#)
- r. [Status Update-Waterfront Trail Easement along Rear Yard of 95 Broad Street](#)

G. CONSENT AGENDA

(Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Alderman and place immediately following action on the Consent Agenda. The procedures to

follow for the Consent Agenda are: (a) removal of items from Consent Agenda; and (b) motion to approve the items from Consent Agenda.)

Minutes to approve:

1. [Common Council, 10/3/2016](#)

Administration Committee, 10/3/16, Recommends the Approval of:

2. [Joint Powers Agreement Winnebago County Emergency 911 System, 12/1/2016-11/30/2017.](#)
3. [2017 Health, Dental, and Vision Insurances](#)
 - a. [A two year agreement with Wisconsin Counties Association/Group Health Trust \(WCA/GHT\) to provide health insurance at the rates and terms listed in memo dated 9/29/16](#)
 - b. [A two year agreement from January 1, 2017 to December 31, 2018 with Delta Dental to provide plan administrative services for dental insurance and the dental insurance rates for 2017 are as listed in the memo dated 9/29/16](#)
 - c. [A four year agreement with Superior Vision to provide vision insurance at the rate listed in the memo dates 9/29/16](#)

Board of Public Works, 10/3/2016, Recommends the Approval of:

4. [Payment No. 2 – Vinton Construction, Inc.; Contract Unit 2016-01; Downtown Street, Walkway and Electrical Improvements; Mill Street, Main Street, Pedestrian Link from Broad Street Parking Ramp to Main Street; \\$83,978.31.](#)
5. [Payment No. 4 – Northeast Asphalt, Inc.; New Street Construction and Reconstruction, Concrete Curb and Gutter, Concrete Sidewalk, Asphalt Pavement within Parking Area, 8' Wide Asphalt Trail and Storm Sewer; Sixth Street, Ninth Street, Grandview Avenue, Manitowoc / Plank Road \(8' Wide Asphalt Trail\), Menasha Utilities Office \(Parking Area Paving\), and Community Way; Contract Unit No. 2016-02; \\$102,126.99.](#)
6. [Recommendation to Award – Midway Underground Loop Project to J&R Underground in the amount of \\$154,756.25. \(Menasha Utilities\).](#)

Park and Recreation Board, 10/11/2016, Recommends the Approval of:

7. [Increase the seasonal slip rental rate at the Marina from \\$38.50/feet to \\$38.75/feet in 2017.](#)

H. ITEMS REMOVED FROM THE CONSENT AGENDA

I. ACTION ITEMS

1. [Accounts payable and payroll for the term of 10/5/2016—10/13/2016 in the amount of \\$711,207.60](#)
2. [Beverage Operators License Applications for the 2015-2017 licensing period.](#)
3. [Fox Valley Mutual Aid Agreement Amendment](#)
4. [Lease Agreement between Menasha Joint School District and City of Menasha -100 Main Street, Menasha](#)
5. [Lease of 133 Water Street](#)
6. [Special Use Permit Application and Site Plan Review—324 Nicolet Boulevard—St. Patrick's Congregation with the following conditions:](#)
 - a. [The lighting plan detailing fixtures and light levels be brought back to Plan Commission for review;](#)
 - b. [An amended landscape plan showing internal parking lot landscaping be submitted to and approved by staff.](#)

J. HELD OVER BUSINESS

K. ORDINANCES AND RESOLUTIONS

1. [O-16-16 An Ordinance Relating to the Annexation of Certain Property to the City of Menasha, Wisconsin \(R. Lewis & R. Lewis, LLC\) \(As Recommended by the Administration Committee and Plan Commission with the following findings: 1\)The application was submitted prior to the incorporation from Town of Menasha to Village of Fox Crossing; 2\) Is a legal expansion of the City's municipal boundary; and 3\) Allows for future development of the lot and area; Introduced by Mayor Merkes\)](#)
2. [R-28-16 A Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers Under Section 66.0703, Wisconsin Statutes \(Lake Cottage Estates\) \(As Recommended by Board of Public Works; Introduced by Ald. Krautkramer\)](#)
3. [R-29-16 Resolution Approving Application to Board of Commissioners of Public Lands to Borrow \\$10,800,000.00 from the State Trust Funds and Authorizing the Borrowing and the Issuance of Certificates of Indebtedness and Pledge the Revenues of the Electric Utility \(As Recommended by Water & Light Commission; Introduced by Mayor Merkes\)](#)

L. APPOINTMENTS

1. Mayor's Reappointment of Tom Marshall to Parks and Recreation Board for the term of 10/1/16—10/1/2019
2. Mayor's Reappointment of Rob DeLain to Parks and Recreation Board for the term of 10/1/16—10/1/2019

M. CLAIMS AGAINST THE CITY

N. PUBLIC COMMENTS ON ANY MATTER LISTED ON THE AGENDA
(five (5) minute time limit for each person)

O. ADJOURNMENT

MEETING NOTICE
Monday, November 7, 2016
Common Council Meeting – 6:00 p.m.
Committee Meetings to Follow

Budget Review Sessions @5:00pm
Wednesday, November 2
Thursday, November 3
Wednesday, November 9
Monday, November 14